

Signed:

Date

The Benefice of Mitford with Hebron  
**Minutes of the meeting of the Parochial Church Councils (JPCC)**  
Thursday 19 November 2020

**Hebron**

Janice Robinson Churchwarden/ Deanery Synod Rep/ Secretary - **JRob**

James Roff Dep Churchwarden - **JRof**

Ian Craigs Treasurer, Dep Churchwarden - **IC**

Liz Hawkins Safeguarding - **LH**

**Mitford**

Richard Addison Churchwarden - **RA**

Sarah Mills - **SM**

Sean Fugill Churchwarden / Vice-Chair- **SBF**

Bev Morris Secretary - **BM**

Ann Attwood Deanery Synod Rep - **AA**

Carol Spedding Safeguarding - **CS**

Mary Dowswell - **MD**

Richard Spedding Fabric & buildings- **RS**

Nigel Jobson Deanery Synod Rep - **NJ**

Dick Quinby - **DQ**

Rev Alyson Lamb Chair - **AL**

Carol Thompson Treasurer - **CT**

Agenda item	Notes	Action
1	<b>AL</b> welcomed everyone to the meeting and opened with a short story from a Celtic advent about Aidan.	
2.	<b>Minutes of JPCC 17 September 2020</b> The minutes were accepted as a true record and there were no matters arising. Proposed: <b>RA</b> Seconded: <b>JRob</b>	
3.	<b>Appointments</b> Vice-Chair (Mitford) <b>Sean Fugill</b> Proposed: <b>AL</b> Seconded: <b>JRob</b> Gift Aid Secretary (Mitford) <b>Peter Rose</b> Proposed: <b>SBF</b> Seconded: <b>IC</b> Parish Safeguarding Officer (Mitford) <b>CS</b> was due to be appointed to this role but due to changed circumstances is no longer in a position to do so. <b>LH</b> will work with <b>CS</b> until she leaves and a new person can be appointed. Sidespersons The team for this current season of Covid-19 restrictions are: Rosie Jones, Bev Morris, Cynthia Baston, , Paul Kidd, Carol and Richard Spedding, Mary and Brian Priestley. Proposed: <b>DQ</b> Seconded: <b>MD</b>	New Parish safeguarding officer to be appointed.
4.	<b>Going forward as a Joint PCC</b> <b>Integration of PCCs: next steps</b>	



	<p>A number of models for Mitford were shared and discussed from the documents circulated prior to the meeting, including an initial 2021 Budget proposal. It was agreed that Mitford would pay a minimum of £40,700 parish share (circa 6% reduction from last year to reflect the 6% decrease in income). This will be kept under review and additional contributions may be made.</p> <p>Hebron will carry out a similar exercise and reply to the diocese.</p> <p><b>Guidance for PCCs from Charity Commission</b>  <b>CT</b> referred to document circulated prior to meeting. Mitford has charity status but Hebron does not.</p>	<p><b>CT</b> to report to <b>Shane Waddle</b> the decision agreed by PCC for Mitford once checked by <b>AL</b> and <b>SBF</b>.</p> <p><b>IC</b> and <b>JRob</b> to consider amount to pay in parish share and inform diocese.</p>
6.	<p><b>Fabric</b>  <b>Mitford repairs</b>  <b>RA</b> reported that the scaffolding is now up and the situation is not as serious as initially thought. He has obtained three quotes for deep cleaning the church the lowest of which is £800.</p> <p><b>Hebron – quinquennial</b>  <b>JRob</b> reported that the quinquennial which took place in May 2020 just highlighted a few issues.  <b>JRoff</b> reported that there is a tree that needs to be cut down. He has been given a quote of £1,400. He will try to obtain further quotes.</p>	<p><b>RA</b> to arrange deep clean of Mitford church.</p> <p><b>JRob, JRoff</b> and <b>IC</b> to make plan for necessary quinquennial work to be carried out.</p>
7.	<p><b>Safeguarding</b>  <b>Benefice report</b>  As circulated prior to meeting. There were no matters arising.</p> <p><b>DBS checker</b>  <b>LH</b> reported that an action plan and spreadsheet with a schedule of training for DBS is needed.</p> <p><b>Reporting serious incidents</b>  Nil return.</p>	<p>PCC needs to appoint someone to replace <b>CS</b> to work with <b>LH</b>.  DBS training to be included as agenda item in January.</p>
8.	<p><b>AOB</b>  None</p>	
9.	<p><b>Items carried forward for January meeting</b></p> <ul style="list-style-type: none"> <li>• DBS training</li> <li>• Response to spreadsheet/ any gaps to be filled</li> <li>• Review budget</li> </ul>	
9.	<p><b>DQ</b> closed meeting in prayer at 8.50pm.</p>	